



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

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GOVERNOR

DAVID McCOY  
SECRETARY

October 30, 2000

To: L&S Locating Engineers  
L&S Area Locating Engineers

From: C. W. Brown, PE, PLS  
State Location & Surveys Engineer

Subject: Right of Way Monumentation  
Field Verification

The right of way line that we establish on a highway project through the Transportation Improvement Program is some type of boundary line between the public (through NCDOT) and private property owners. As such it has to be monumented to match the official documentation of that boundary line. It is our responsibility to ensure that the right of way according to the recorded plans is monumented on the ground.

Beginning November 1, 2000, the set of right of way plans labeled "Final Right Of Way For Recordation" will carry an LS number. At the time of receipt of those plans, it is our responsibility to ensure that the ground monumentation matches that shown on this set of plans. I am requiring that a signed statement (sealed if by PEF) be sent in to this office for every set of plans for recordation, whether checked by PEF or in-house. This statement, labeled "For Plans To Be Recorded", accompanies this memo. The plans for recordation usually precede the Construction let by six weeks, which should be sufficient time to complete this LS activity. In no case should this activity extend beyond the date of beginning construction.

Attached to this memo you will find two certification documents, one labeled "For Preliminary or Revised Plans" and one "For Plans To Be Recorded". The Preliminary/Revised certification should be provided to and filled out by any PEF that stakes right of way for NCDOT. This certification should accompany any right of way staking performed by a PEF, along with a red-lined set of plans showing the type of monument staked (spike, IP&C, PK nail, etc.), and the date of setting the monument. You should maintain this set in your office at least until the time of receipt of plans for recordation.

Thank you for your cooperation in this matter. If you have questions, please do not hesitate to contact your Area Engineer or me.

CWB

Cc: Ms D. M. Barbour, PE

Proc 2000-6

Location & Surveys Unit

Mr. V. Barbour, PE

Right Of Way Monumentation  
North Carolina Department of Transportation

**For Preliminary or Revised Plans**

TIP ##

Plan Sheet      Preliminary or Revision (date) \_\_\_\_\_

I, \_\_\_\_\_, an employee of \_\_\_\_\_, certify to the North Carolina Department of Transportation that the right of way monumentation on this project, or those revisions identified below, have been set according to those plans provided with this letter of certification. These plans, (preliminary or dated revision) indicate the date and type and location of monument set for all incidences where right of way monumentation was required to be set under my supervision. I further certify that any monumentation established under my supervision has been established and set according to procedures and specifications as defined by the North Carolina Department of Transportation as of this date (specifically but not limited to Baseline Guidelines Policy).

Revisions (Station/Offset):

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PLS Seal

Right Of Way Monumentation  
North Carolina Department of Transportation  
**For Plans To Be Recorded**

TIP ##

Plan Sheet      Final (date) \_\_\_\_\_

I, \_\_\_\_\_, an employee of \_\_\_\_\_, certify to the North Carolina Department of Transportation that I have reviewed the plans and/or made a visual inspection of the right of way monumentation on the above referenced project and verify that monumentation appears to be placed according to those plans provided with this letter of certification. These "Right Of Way Plans For Recordation" indicate the type and location of monument set for all incidences where right of way monumentation is required. Field measurements may not have been made to confirm accuracy of any points not set under my supervision. I further certify that any monumentation set under my supervision (indicated with date and type of monument set, along with Company initials) has been established and set according to procedures and specifications as defined by the North Carolina Department of Transportation as of this date (specifically but not limited to Baseline Guidelines Policy).

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PLS Seal

